

**TRI-LAKES HUMANE SOCIETY  
EMPLOYMENT APPLICATION**

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

SOCIAL SECURITY #: \_\_\_\_\_ DATE AVAILABLE TO START: \_\_\_\_\_

D.O.B.: \_\_\_\_\_ DO YOU HAVE TRANSPORTATION? YES NO

Have you ever been convicted of a felony, misdemeanor, violent crime, or sale/possession of drugs?

\_\_\_\_\_

Are you a US citizen? YES NO

What position are you applying for? \_\_\_\_\_

What days are you available to work? \_\_\_\_\_

What is your experience working with animals? \_\_\_\_\_

\_\_\_\_\_

What type of experience have you had working with the public? \_\_\_\_\_

\_\_\_\_\_

Why do you want to work at Tri-Lakes Humane Society? \_\_\_\_\_

\_\_\_\_\_

Do you currently have any pets? YES NO If yes, how many? \_\_\_\_\_

Are your pets spayed/neutered? \_\_\_\_\_ If no, explain: \_\_\_\_\_

\_\_\_\_\_

What is your history of pet ownership in the last five years? Please include where they are now. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

There are circumstances where an animal might have to be humanely euthanized (put to sleep) due to behavior or health. What are your feelings about this? \_\_\_\_\_

\_\_\_\_\_

Are there any types of animals that make you uncomfortable or afraid? YES NO

If yes, explain: \_\_\_\_\_

EDUCATION

SCHOOL	ADDRESS	DATES ATTENDED	GRADUATED?
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

PLEASE LIST ANY DEGREES YOU HAVE

DEGREE EARNED	SCHOOL	ADDRESS	DATE EARNED
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

PLEASE LIST THREE PERSONAL REFERENCES WHO ARE NOT RELATED TO YOU

NAME	ADDRESS	PHONE NUMBER
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

EMPLOYMENT HISTORY

EMPLOYER	PHONE #	POSITION	DATES EMPLOYED	REASON FOR LEAVING
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____

May we contact your current/previous employers?      YES      NO

If no, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

An employment application often does not give a complete picture of a candidate or their qualifications. Please provide us with any additional information that you feel would be helpful or relevant: \_\_\_\_\_

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### ACKNOWLEDGMENT

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without notice. I hereby give Tri-Lakes Humane Society (TLHS) permission to contact schools, previous employers (unless otherwise indicated), references, and others and hereby release TLHS from any liability as a result of such contact.

Additionally, I understand that:

1. TLHS has a drug and alcohol policy that allows for testing at any time once employed by TLHS.
2. Consent to and compliance with such policy is a condition of employment.
3. Continued employment is based on successful passing of such testing under the aforementioned policy.

I further understand that continued employment may be based on successful passing of job-related physical examinations.

I further understand that my employment with TLHS shall be probationary for a period of ninety (90) days and that my employment interrelationship with TLHS is terminable at will for any reason by either party during the probationary period or at any time thereafter.

I hereby declare that the information provided by me in this application for employment is true, correct, and complete to the best of my knowledge.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

The Tri-Lakes Humane Society is an Equal Opportunity Employer (EEO). We celebrate diversity and are committed to creating an inclusive environment for all employees. Employment decisions are made without regard to race, color, sex or gender identity, parental status, religion, national origin or ethnicity, sexual orientation, citizenship, marital status, veteran status, age, or disability.